



March '21							May '21						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		2	3	4	5	6	7	8
7	8	9	10	11	12	13	9	10	11	12	13	14	15
14	15	16	17	18	19	20	16	17	18	19	20	21	22
21	22	23	24	25	26	27	23	24	25	26	27	28	29
28	29	30	31				30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
28	29	30	31	1	2	3	
				Spring vacation/students/Academic body			
4	5	6	7	8	9	10	
CPD	CPD	CPD	CPD	CPD			
School Re-opens for Teachers term 3							
Teachers' Orientation Week	Teachers' Orientation Week	Teachers' Orientation Week	Teachers' Orientation Week	Teachers' Orientation Week			
Attainment of Target- Review analysis	Attainment of Target- Review analysis	Attainment of Target- Review analysis	Attainment of Target- Review analysis	Attainment of Target- Review analysis			
11	12	13	14	15	16	17	
Dpt CPD	DPT MEETING		School Staff CPD	Staff meeting with supervisors			
School re-opens for students term 3		Holy Month Ramadan Starts		Teachers feedback and Improvement plan to Parents			
Islamic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Islamic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Islamic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Islamic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Islamic Week (Competitions/Activities based on Theme e-safety /Postive education skills)			
Attainment of Target- Review analysis	Attainment of Target- Review analysis and improvement plan submission	Attainment of Target- Review analysis and improvement plan submission	Attainment of Target- Review analysis and improvement plan submission	Submission of weekly report to line manager			
Vaccination for grade 11 (remaining students)			Health/Safety/Wellness Awareness programs -Students/Staff Doctor World Health Day	Attainment of Target- Review analysis and improvement plan submission			
				Internal Term 1&2 and External (Map,IBT) result analysis submission -HOD			
18	19	20	21	22	23	24	
Dpt CPD	DPT MEETING		Staff CPD	Grade Council Meeting			
Social Studies and Moral Education week (Competitions/Activities based on Theme e-safety /Postive education skills)	Social Studies and Moral Education week (Competitions/Activities based on Theme e-safety /Postive education skills)	Social Studies and Moral Education week (Competitions/Activities based on Theme e-safety /Postive education skills)	Social Studies and Moral Education week (Competitions/Activities based on Theme e-safety /Postive education skills)	Social Studies and Moral Education week (Competitions/Activities based on Theme e-safety /Postive education skills)			
Lerning walks/Lesson observations Cycle 2 begins	Term 2 Result declaration		Behavior survey for students Social Worker	Teachers feedback and improvement PL form submission			
School Parent contract to parents			Health/Safety/Wellness Awareness programs -Students Social Worker - Digital Citizenship	Submission of weekly report to line manager			
Survey for staff (HR)			Health and Safety survey for students and staff Health and Safety officer				
Dpt SEF Updates as per Term 2 results	Dpt SEF Updates as per Term 2 results	Dpt SEF Updates as per Term 2 results	Dpt SEF Updates as per Term 2 results	Dpt SEF Updates as per Term 2 results			
25	26	27	28	29	30	31	
Dpt CPD	DPT MEETING		Staff wellness CPD	Staff meeting with supervisors (SOS)			
Arabic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Arabic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Arabic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Arabic Week (Competitions/Activities based on Theme e-safety /Postive education skills)	Arabic Week (Competitions/Activities based on Theme e-safety /Postive education skills)			
Cross curricular Project assignment	Fire Drill	Student council meeting	Midterm Examinations	Midterm Examinations			
Department Document Audit Islamic Education	Grade Parent Council Meeting		Parent Council Meeting	Teachers feedback and Improvement plan to Parents		Award Ceremony for achievements and behavior Boys	
Parents Teachers Meeting	Parents Teachers Meeting	Parents Teachers Meeting	Parents Teachers Meeting	Parents Teachers Meeting		Award Ceremony for achievements and behavior Girls	
Assignment correction and returned staus submission by HODs-VP			Health/Safety/Wellness Awareness programs -Students/Staff Doctor World day for safety and health at school/work	Submission of weekly report to line manager		Survey for Parents	
Target-Setting process by students	Target-Setting process by students	Target-Setting process by students	Target-Setting process by students	Target-Setting process by students			
			Department Document Audit/ SLT meeting English	Positive Education Survey for Staff			
			Positive Education Survey for students	Submission of verified score books: HOD-Exam control			
			Submission of Monthly department report -VP	Last Date to Submit the Gown sizes and payment for graduation			
			Competition of the Month : Positive Education				
2	3	15 Teaching Days					

